



NO2019 - GCF Quality Assurance Manager

To sustain the growth of the company and its continued success, Global Certification Forum (GCF) Ltd seeks the services of an engineering resource to take responsibility for **Quality Assurance Management** under the direction of the General Manager and Technical Operations Manager of GCF.

Service Description:

- Manage and enhance GCF's audit programme of certification declarations
 - Ongoing audits of certification declarations (conformance and field testing)
 - Evaluation of recognised test organisations
- Establish and execute quality improvements related to certification declarations
 - Train and support new certifying organisations
 - Development of supporting documentation
 - Identify and propose improvements of certification process
- Additional support services may include
 - Global certification harmonisation
 - Vertical certifications
 - Maintenance of GCF documentation
 - Support the promotion of GCF at workshop and industry events

Contractor Specification:

- Operate on a contractor basis and will provide their services through a limited company (mandatory for UK based applicants) or as sole trader/independent contractor.
- Demonstrable experience within the mobile/telecommunications industry including detailed experience with GCF certification and other certification schemes
- Educated to degree level or equivalent industry experience in R&D of mobile devices
- Experience of working successfully in an international environment
- Personal qualities of integrity and credibility in order to build trust and being a team player
- Ability to articulate your opinion in a professional and balanced manner
- Strong analytical mind with the ability to use information to make logical decisions
- Strong multicultural understanding and exposure
- Presentation skills with the ability to present information in a logical and structured manner
- Communication skills with proven ability to communicate across all levels of an organisation
- Excellent planning, prioritising and organisational skills coupled with sharp decision-making ability
- High level of proficiency in the use of MS Office Suite
- Willingness to undertake international travel

Package:

The role will be offered on a 12 months service contract starting July 1st, 2019 corresponding to 200 working days. The contract value will depend on the qualifications and location of the applicant. The applicant must provide their own office facilities.

Confidentiality and Impartiality:

Contracted services to GCF shall be provided with confidentiality and impartiality regarding the various GCF membership classes and individual GCF members; always acting in the best interests of GCF and its membership.

Applications:

If you are interested in this role, please forward a copy of your CV and completed application form to gcf@globalcertificationforum.org no later than **May 17, 2019 at 5:00PM GMT**.

The application will be received by GCF, which will manage the recruitment process internally in line with the requirements of the EU General Data Protection Regulation (GDPR). The GCF reserves the right to schedule follow-up interviews with qualified candidates in the mid to late May timeframe.

GCF reserves the right to amend, cancel or clarify this contract offer in part or in its entirety at its sole discretion at any point in time with no liability by it relative to any applicant.

GCF is an equal opportunity employer; all qualified applicants will receive consideration for employment without regard to race, colour, religion, sex, sexual orientation, gender identity, national origin, disability, Veteran status, or any other protected classification.

About GCF

The Global Certification Forum (GCF) was founded in 1999 to provide confidence to 3GPP network operators and device manufacturers in the interworking of new mobile terminals with networks at a time of rapid technological development, market growth and changes in regulatory type approval regime.

The continued development of the global mobile wireless market, with an ever-increasing number of users worldwide, is stimulating an increasing demand for new devices, bearer networks and applications.

GCF has recognised that the assurance of successful interoperability is to the industry as a whole. Through an active partnership between network operators, device manufacturers, and the test & measurement industry co-operating with the industry it has developed an independent certification programme for global interoperability assurance. The focus of GCF is on the interoperability of mobile wireless devices at both bearer and application enabler level.

The GCF is a not-for-profit private company limited by guarantee and incorporated in the UK since 2008. It is a member-based organisation, which receives its income through annual member subscriptions. The operations of the company are managed by a team of contract professionals working from throughout the world.